



## **Bendigo Basketball Association Awards Committee**

### **Terms of Reference**

1. Mission of the Bendigo Basketball Association (BBA) Awards Committee.

***The mission of the committee is to ensure that the Bendigo Basketball Association carries out in an efficient and fair manner the proper and consistent overview in giving appropriate recognition to individuals within the BBA organisation whether it is Domestic Competition, Bendigo Braves NBL1 and WNBL competitions, Junior Representative teams including Volunteers and Officials.***

2. The Charter – is to consider on an annual basis potential award recipients and to ensure that the appropriate awards are conducted annually.
3. The awards to be considered are:
  - a. BBA Life Membership.
  - b. Player Singlet Retirement and how this is applied to that players number.
  - c. Basketball Victoria Service Awards, and
  - d. any other applicable awards the committee deems appropriate.
4. Structure:
  - a. The BBA Awards Committee will be a sub-committee of the Board of the Bendigo Basketball Association (BBA). The Awards Committee will take an overview of all Bendigo Basketball activities with the aim of to carry out the Mission Statement above.
5. Committee will be made up of the following personal:
  - a. One (1) BSL Staff member. (Non-Voting Position)
  - b. Two (2) BBA Board Members.
  - c. Three (3) Life Members of the BBA (volunteers).
6. Appointment of Committee Members – Will be at the first General Meeting following the Bendigo Basketball Association Annual General Meeting.
7. Appointment Process of The BBA Awards Committee
  - a. When a vacancy arises, the Awards Committee will seek expressions of interest from eligible persons. Appointment will be made as vacancies arise. Awards Committee Members will be ratified by the BBA board.

- b. Should a position become vacant through the resignation of a committee member either of the following will occur:
  - i. In the instance of Bendigo Stadium Staff or BBA Board Member leaving their position, they will be replaced on the committee by their successor.
  - ii. This will be approved at the next general meeting of the BBA board.
  
- 8. Voting at the Awards Committee Meeting
  - a. Each committee member shall have one vote.
  - b. A requirement of 60% of the awards committee members votes will be required for a recommendation to be passed and then forwarded to the BBA for approval.
  
- 9. Powers of the Awards Committee
  - a. The Committee as a sub-committee of the BBA Board will make recommendations to the Board of the BBA based on their experience & any documentary evidence provided to it.
  - b. The Awards Committee does not have the power to make a binding decision as all recommendations are to be ratified by the Board of the BBA.
  
- 10. When Meetings Occur
  - a. There is a requirement to have at least 4 (four) meetings per year however the Awards Committee may call a meeting at any time when required.

